

# WALLACE STATE HANCEVILLE

***TRAINING FOR EXISTING BUSINESS AND INDUSTRY***

## **Partial Listing of Available Courses**

**Wallace State will CUSTOMIZE training specifically for your organization...  
Just let us know what you need!**

### Career Certificate Courses

- Certified Nursing Assistant
- Industrial Machine Certificate
- Plumbers Apprentice
- Phlebotomy Technician
- Welding

### Commercial Driving

- CDL Classes
- Freight Brokering

### Computer

- Microsoft 2007
- Intro to PCs
- QuickBooks

### Culinary

- Catering
- Controlling Food Service Costs
- Hospitality and Restaurant Management
- HR Management for Food Service
- ServSafe Food Safety

### Grant Writing

- Grant Writing for Non-Profits

### Human Resources

- Harassment Training
- Customized Human Resource Topics

### Language

- Signing for the Deaf
- Spanish Specific to Your Industry (Ask for Details)

### Management

- Communication Skills
- Leadership Skills
- Problem Solving
- Time Management
- Workplace Etiquette
- Others available upon request

### Manufacturing & Technology

- Industrial Paint
- Automotive Mechanic
- Blueprint Reading
- Structural Fitting
- General Industry - OSHA 10 Hour
- Certified Industrial Maintenance Training Apprenticeship Program
- Programmable Logic Controllers
- Welding

### Medical

- AED
- Asthma Update
- Blood Borne Pathogens
- Conflict Resolution in Healthcare
- CPR
- First Aid
- Ethics in Healthcare
- Improving Patient Education
- Medical Time Management
- Online Customized Training
- Polishing Your Supervisory Skills for Medical Professionals
- Signing for the Deaf for Nursing
- Team Building in Healthcare

### Sewing

- Industrial Sewing
- Various Professional Development Courses

### Test Prep

- Alabama Homebuilders License Prep Course
- Alabama Plumbers Exam Prep Course
- HVAC Contractor Test Prep Course
- ServSafe Certification Test Prep

### Online

- Various Professional Development / Career Certificate Courses
- For details, visit  
<http://online.wallacestate.edu>

